

BOOK NOTICES

Mary Ann Bowman. *Library and information science journals and serials: an analytical guide.* Westport: Greenwood Press, 1985 (Annotated bibliographies of serials: a subject approach number 1). 140pp. £32.50. ISBN 0-313-23807-3.

The intent of this series, of which Bowman's volume is the first, is "to make the task of serial selection and use more systematic through identifying, collecting, annotating, and indexing currently publishing English-language serials". Information was gathered by questionnaires sent to journal editors, supplemented by data from standard reference sources. The arrangement of titles is alphabetical, supplemented by indexes of country, publisher and a classified list. For each title the following information is provided: founding date; previous titles; frequency; price; publisher; editor; whether the journal includes illustrations, indexes, advertisements; circulation figure; how manuscripts are selected for publication; whether there is a book review section; where it is indexed/abstracted; if available online; target audience, etc. Inevitably, certain data, like price, will quickly become outdated, and a number of recently launched journals are absent.

Ruth Finer. *The role of consultants in information management.* Bradford: MCB University Press, 1984. ISBN 0-86176-2053.

The report is concerned with examining those who undertake to help organizations improve their methods of information handling. The first part discusses the consultant and the job; the second part looks at the consultancy process; the third part examines the work of the Aslib Consultancy Service between 1956 and 1979. Guidelines for consultants working in librarianship and information science and a bibliography of over 80 items are included as appendices.

B.M. Gupta and others, eds. *Handbook of libraries, archives and information centres in India Volume 1, Libraries and archives.* New Delhi: Information Industry Publications, 1984. 368 pp. \$50.

This *Handbook*, planned for 5 volumes, has been designed "to provide a background and framework for librarians, documentalists, information scientists, information centre managers and others in related fields who are concerned with information handling". This first volume deals with national libraries; academic libraries; special libraries; and education, research and manpower. The latter section covers such areas as doctoral research in India, research in library classification, continuing education and user education, as well as library school education and manpower needs for information work in India.

Barbara Ivantcho. *Position descriptions in special libraries: a collection of examples with guidelines* by Miriam Tees. New York: Special Libraries Association, 1983. 148 pp. \$16.75. ISBN 0-87111-3031.

Provides job descriptions for a wide selection of positions ranging from Director of Library and Research Information Services of a Research Organization to first-level clerical positions. In all 85 positions, selected from submissions by 48 libraries in the United States and Canada, are described.

There has been no attempt to standardize descriptions or establish norms; references to particular organizations have been removed but descriptions are as they have been used by the libraries.

Ivan Mihel and Neva Tudor-Šilović, eds. *Education in library and information science: Proceedings of the International Conference, Dubrovnik, 21–26 May 1984.* Zagreb: Referalni Centar Sveučilišta, 1984. (Informatologia Yugoslavica, Sep. Spec. 6, 1984) 133 pp. \$20.

Includes papers delivered at this conference held in Dubrovnik and organized by the Referral Centre of the University of Zagreb. The aim of the conference was to provide an international meeting of specialists from a number of countries with representatives from the host country, Yugoslavia, and concerned itself with library and information science education. It was attended by 59 participants from 12 countries and was directed by Professor W.L. Saunders from Britain. Most of the papers presented at the conference are included in this volume, although in a few instances the abstract only has been published. A number of papers deal with the Yugoslav experience, but others consider library and information science education in the United Kingdom (Cronin), in Latin America (Marin) and developing countries (Kularatne). Papers are also included on the education and training activities of the British Council (Gunton) and UNESCO (Roberts), together with more general papers from Dosa, Rugaas, Wersig and Cronin. Professor Saunders presented his summation of the conference as well as a paper on 'Library and Information Science Education for Yugoslavia'.

John Schmittroth, Amy F. Lucas and Annette Novallo, eds. *Encyclopedia of information systems and services, 1985–86: International volume.* 6th ed. Detroit: Gale, 1985. 669 pp. \$165. ISBN 0-8103-1538-6.

The *Encyclopedia* is a guide to computer-based information systems and services. It has now been published in two volumes, one covering the United States, the other covering 65 countries excluding the United States. This latter 'International Volume' includes more than 1100 international and national information organizations, systems and services – publishers, professional associations, libraries, firms, government agencies, educational institutions, online hosts, etc. The main arrangement is alphabetical by name of organization, supplemented by a 'master index' of organizations, systems, products and services, together with separate indexes of databases, publications, personal names, country and subject. Entries include a description of the organization's service, a contact name and address.